

PRIVACY INFORMATION NOTICE PURSUANT TO REGULATION (EU) 2016/679

The EU Regulation 2016/679 (hereafter, "GDPR") as well as other legal provisions (including Legislative Decree 196/2003, hereafter, "Italian Privacy Code") and Regulations, safeguard personal data and place a series of obligations on those who process personal data referring to natural persons, defined as data subjects. Among the most important obligations of the GDPR, there is the duty to inform the data subjects and acquire, if required as a legal basis, their consent to the processing activity

Considering that the data processing carried out by **Fondazione Politecnico di Milano**, based in Piazza Leonardo Da Vinci n. 32, Milano, Italy (hereinafter, the "Fondazione" or the "Data Controller") will be based on the principles of lawfulness, correctness and transparency, minimization and limitation of data retention, accuracy, integrity and confidentiality, the following information is provided:

- a) Data Controller: **Fondazione Politecnico di Milano**, based in Piazza Leonardo Da Vinci n. 32, Milano, Email: privacy@fondazione.polimi.it.
- b) **Fondazione Politecnico di Milano** has appointed a Data Protection Officer (DPO) for the purpose of enforcing the relevant legislation on data processing. The DPO is reachable to: fpm-dpo@fondazione.polimi.it.
- c) The personal data provided will be lawfully processed due to the legal basis and only for the purposes described in the table below:

Purpose	Legal basis GDPR
1) Invoicing for the service provided by Fondazione - execution of obligations arising from the contract, fulfillment of administrative, accounting and tax obligations arising from the contract, handling of any dispute.	6.1.b-c Performance of a contract, pre-contractual obligations, request of the data subject - compliance with a legal obligation, performance of contractual obligations. Data Retention <i>Until the purposes pursued are achieved. Period of time required by legal obligations.</i>

Processed personal data
The following are among the personal data processed: <ul style="list-style-type: none"> • Fiscal code or other personal identification numbers; • Contact information; • Banking data; • Employment history and work-related data; • School education and culture history; • Name, address or other personal identification information..

- d) Personal data will be processed both on paper and electronically, manually and/or with electronic or automated tools. The provision of personal data is mandatory if required for all legal and contractual obligations. The personal data may be processed in order to follow up on requests from the relevant Administrative or Judicial Authority and, in general, from public bodies in compliance with legal obligations.
- e) Under no circumstances will your personal data be divulged, but it may be communicated to third parties who provide specific services on behalf of the Data Controller, in order to fulfill the aforementioned purposes.
- f) Personal data may be processed by those qualified as Data Processors pursuant to Articles 4.8 and 28 GDPR (e.g., faculty, business testimonials, professionals, lawyers, accountants, consulting and service companies, hardware and software support companies) as well as by persons authorized to process the data pursuant to Article 29 GDPR, operating under the direct authority of the Data Controller (employees, faculty, and or collaborators in various capacities), who have instructed them in this regard.

- g) The Data Controller uses Cloud services offered by identified providers, appropriately qualified as Data Processors, operating in Europe or countries for which there are adequacy decisions by the European Commission and/or the Supervisory Authority. Regarding the transfer of personal data to the United States, prior to any transfer and in light of the circumstances, it will be assessed on a case-by-case basis that the level of data protection and related security measures are adequate and effective. In the absence of an adequacy decision or adequate safeguards pursuant to Article 46 GDPR or binding corporate rules pursuant to Article 48 GDPR, the transfer will take place only with the explicit, specific and informed consent of the data subject pursuant to Article 49 GDPR on the possible risks arising from the transfer of personal data (lack of adequate safeguards in order to protect the data).
- h) Pursuant to Articles 15 to 22 of the GDPR, the data subjects have the right to obtain confirmation that personal data concerning them is being processed, the origin, purposes and methods of processing, updating, rectification, integration as well as erasure of data processed in violation of the law or if one of the conditions indicated in Article 17 of the GDPR are applicable. The data subjects also have the right to lodge a complaint with a supervisory authority if they believe the rights indicated herein have not been recognized. To exercise your rights, you can contact the Data Controller by writing to **Fondazione Politecnico di Milano**, based in Piazza Leonardo Da Vinci n. 32, Milano, Email: privacy@fondazione.polimi.it. The Data Controller has appointed a Data Protection Officer, who can be reached at the following email address: *fpm-dpo@fondazione.polimi.it*.